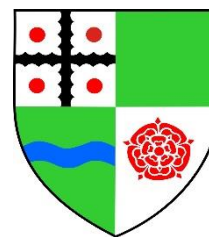


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Parish Office/Meeting Room
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoods-pc.gov.uk
Website: www.claytonlewoods-pc.gov.uk



11th February 2026

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 16th February 2026 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Burton'.

Ms Lisa Burton
Locum Clerk to the Council



Agenda

- 1. Welcome to the Public**
- 2. Receive and accept apologies**
Councillor Dr Jan Coyne
Councillor Mrs Barbara Ward-Smith
- 3. Declaration of Interest**
- 4. Public Participation**
Bowling Green - Mr Alan Cullens and Mr David Lees
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 19th January 2026.**
- 6. Reports**
 - 1. Summer Fair 26**
Sponsorship letter and form
- 7. Clerks Report**
- 8. Bank Mandates**
- 9. Bank Accounts**

10.Accounts for Payment Payments February 2026

Voucher	Date	Bank	Description	Supplier	Total
294	10/02/2026	Natwest Bank	Website/Email Management	Easy Websites	£83.16
296	10/02/2026	Natwest Bank	Pension	LCC Pension	£956.99
297	10/02/2026	Natwest Bank	Phones/Broadband	O2	£51.01
284	19/01/2026	Virgin Money	Office Supplies	Amazon	£35.98
290	19/01/2026	Virgin Money	Office Maintenance	Yates Entrance Solutions Ltd	£792.96
290	19/01/2026	Virgin Money	Office Maintenance	Yates Entrance Solutions Ltd	£336.00
291	23/01/2026	Virgin Money	Summer Fair	CK Marquees and Furniture Hire	£1,551.60
250	26/01/2026	Virgin Money	Office Supplies	Employee 05	£14.53
292	06/02/2026	Virgin Money	Sundries	Amazon	£19.99
293	06/02/2026	Virgin Money	Christmas 2025	T & JM Stafford and Sons	£960.00
286	09/02/2026	Virgin Money	Office Maintenance	AW Fire Safety	£172.19
295	10/02/2026	Virgin Money	Salary	Employee 01	£2,219.21
298	10/02/2026	Virgin Money	Salary	Lengthsmen ME	£403.20
299	10/02/2026	Virgin Money	Rent/Room Hire	Red Rose Storage Limited	£83.20
300	10/02/2026	Virgin Money	Phones/Broadband	Three Business Services	£9.00
301	10/02/2026	Virgin Money	Phones/Broadband	BT	£67.14
302	10/02/2026	Virgin Money	Salary	Lengthsmen CD	£100.80
303	10/02/2026	Virgin Money	CLWBG Monthly Rent	MRE Belbroughton Ltd	£49.00
304	10/02/2026	Virgin Money	CLW Bowling Green Maintenance	Kevin Bond	£118.33
305	10/02/2026	Virgin Money	Salary	Lengthsmen AB	£252.00
306	10/02/2026	Virgin Money	Salary	Employee 05	£2,658.56
307	10/02/2026	Virgin Money	Utility Bill	Water Plus	£61.48
308	11/02/2026	Virgin Money	Summer Fair	Poppywood Alpacas	675.00
					£11,671.33

Receipts February 2026

Voucher	Date	Bank	Description	Supplier	Total
71	Bank Interest	03/02/2026	Virgin Money	Bank Interest	£0.06
72	Rent	09/02/2026	Virgin Money	Rent/Room Hire	£123.00
72	Rent	09/02/2026	Virgin Money	Rent/Room Hire	£84.00
73	Bank Interest	10/02/2026	Natwest Bank	Bank Interest	£0.00
74	Summer Fair	11/02/2026	Virgin Money	Summer Fair	£25.00
75	Summer Fair	11/02/2026	Virgin Money	Summer Fair	£25.00
76	Summer Fair	11/02/2026	Virgin Money	Summer Fair	£100.00
77	Summer Fair	12/02/2026	Virgin Money	Summer Fair	£25.00
78	Summer Fair	12/02/2026	Virgin Money	Summer Fair	£25.00
79	Summer Fair	12/02/2026	Virgin Money	Summer Fair	£25.00
					£432.06

11. Discuss and make decisions on Planning Applications

Validated: January 2026

Telecommunications Mast Tramway Lane Clayton-le-woods
[Notice of intention to install 1no. new 20m pole supporting 6no. antennas and 1no. 300mm dish, 1no. new cabinet and 1no. meter cabinet, internal cabinet works, and ancillary works thereto \(following removal of 1no. existing 20m pole, 1no. cabinet and 1no. meter cabinet\)](#)

Ref. No: 26/00068/NOT | Received: Fri 23 Jan 2026 | Validated: Fri 23 Jan 2026 | Status: Awaiting decision

Land Bounded By Parkhurst Avenue East Of Wigan Road Clayton-le-woods Leyland PR25 5SB

[Application to discharge conditions 4 \(materials\) and 5 \(boundary treatment\) attached to planning permission 25/00844/FUL \(Erection of a single dwelling with associated works.\)](#)

Ref. No: 26/00055/DIS | Received: Tue 20 Jan 2026 | Validated: Tue 20 Jan 2026 | Status: Awaiting decision

81 Manor Road Clayton-le-woods Chorley PR6 7JR

[Extension to existing side dormer, and 1no. new dormer to side elevation](#)

Ref. No: 26/00050/FULHH | Received: Mon 19 Jan 2026 | Validated: Wed 21 Jan 2026 | Status: Awaiting decision

Cuerden Cottage Shady Lane Clayton-le-woods Leyland PR25 5TA

[Application for a certificate of lawfulness for proposed single storey side extensions to either side of the property and porch to front elevation](#)

Ref. No: 26/00048/CLPUD | Received: Mon 19 Jan 2026 | Validated: Mon 19 Jan 2026 | Status: Awaiting decision

41 Back Lane Clayton-le-woods Chorley PR6 7QE

[Application for works to a protected tree: Chorley BC TPO 2 \(Clayton-le-Woods\) 1989 T1 - Oak - Application to reduce crown by 2m](#)

Ref. No: 26/00046/TPO | Received: Sun 18 Jan 2026 | Validated: Wed 21 Jan 2026 | Status: Awaiting decision

55 Watkin Road Clayton-le-woods Chorley PR6 7PU

[Application for a certificate of lawfulness for proposed internal alterations to provide accommodation at first floor including addition of two rooflights to front roof slope and obscurely glazed window to side gable](#)

Ref. No: 26/00045/CLPUD | Received: Sat 17 Jan 2026 | Validated: Mon 19 Jan 2026 | Status: Awaiting decision



Validated: February 2026

Industrial Unit At Thorntrees Business Park Wigan Road Clayton-le-woods

[Change of use of existing industrial building to gymnastic studio](#)

Reference 26/00070/FUL | Alternative Reference PP-14623685

Application Validated Fri 23 Jan 2026 | Status Awaiting decision

20 Pear Tree Road Clayton-le-woods Chorley PR6 7JP

[Application for a certificate of lawfulness for new windows and doors](#)

[inserted into an existing property](#)

Ref. No: 26/00049/CLEUD | Received: Mon 19 Jan 2026 | Validated: Wed 28

Jan 2026 | Status: Awaiting decision

Decided: January 2026

6 The Beeches Clayton-le-woods Chorley PR6 8RA

[Permission in principle application for the erection of 1no. dwellinghouse](#)

Ref. No: 25/01175/PIP | Received: Mon 01 Dec 2025 | Validated: Tue 02 Dec

2025 | Status: Granted

50 Cam Wood Fold Clayton-le-woods Chorley PR6 7SD

[Part two storey, part single storey side/rear extension](#)

Ref. No: 25/01149/FULHH | Received: Wed 26 Nov 2025 | Validated: Wed 26

Nov 2025 | Status: Granted

Cuerden Lodge Shady Lane Clayton-le-woods Preston PR5 6AU

[Application for works to a protected tree - Lancashire County Council TPO 14 1950 W25, Sycamore. Fell Sycamore damaged in storm.](#)

Ref. No: 25/01131/TPO | Received: Sun 23 Nov 2025 | Validated: Thu 27 Nov 2025 | Status: Granted

20 Lune Drive Clayton-le-woods Leyland PR25 5SX

[Single storey rear/side extension to existing detached garage](#)

Ref. No: 25/01092/FULHH | Received: Thu 13 Nov 2025 | Validated: Mon 24 Nov 2025 | Status: Granted

Land Bounded By Parkhurst Avenue East Of Wigan Road Clayton-le-woods

[Application to discharge conditions 10 \(Habitat Enhancement Plan\), 21 \(Travel Plan\), 22 \(Technical Note for emergency access\) and 26 \(drainage operation and maintenance\) attached to planning permission](#)

[25/00225/FULMAJ \(Section 73 application to vary conditions 6 \(arboricultural details\), 14 \(approved plans\), 17 \(noise mitigation scheme\) and 23 \(drainage strategy\) attached to planning permission 22/00576/FULMAJ \(Erection of 70no. market and affordable dwellings with associated access, pumping station and open space following demolition of the existing buildings\) to alter house types, layout and associated details\)](#)

Ref. No: 25/01065/DIS | Received: Thu 06 Nov 2025 | Validated: Thu 06 Nov 2025 | Status: Granted



Decided: February 2026

None decided as yet

12. Correspondence

1. Draft minutes - Chorley LALC Area Committee - 3 November 2025
2. Email re Guidance Casual Vacancy Process Feb 2026 / Guidance Casual Vacancy Process Feb 2026
3. First Kick Foundation Summer Fair Proposal / Community Youth work provision / Enterprise and employability mentoring programme / Family support service
4. Telecoms Consultation Email / VF_77915_13 Planning Consultation Letter to Clerk for Clayton-le-Woods Parish Council / VF_77915_13 Drawings (Rev 2B)

13. Date for Next Meeting

The next full parish council meeting is scheduled to be held on Monday 16th March 2026 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Committee Meetings:

Finance Committee Wednesday 4th March 2026 @ 6.30pm

Events & Assets Committee Wednesday 11th March @ 6.30pm